

6 December 1963

MEMORANDUM FOR THE RECORD

SUBJECT: Agency Committee for the Review of Printing Requirements

25X1 1. The ad hoc committee for the review of printing requirements held its third meeting on 5 December. The committee was apprised of the recent memorandum sent to the Comptroller by the Director of Logistics, which informed the Comptroller that the effects of the budget limitation and personnel ceiling will be particularly severe in the Printing Services Division if no additional funds or personnel authorizations are forthcoming. A request was made for additional funds in the amount of [ ] which is considered to be the minimum required to continue operations on a reduced basis. If funds are not forthcoming, additional reductions in printing services must be made and such reductions were cited.

2. The committee is now aware of the seriousness of the problem and agreed that the review of printing requirements should be conducted at an accelerated pace in order to complete the planned review and submit recommendations for reductions in printing workload by the end of December. The examination of DD/I publications will be completed within the next three working days.

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[ ]  
Assistant SSA-DD/S

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25 YEAR RE-REVIEW

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